

Local Government Authorised Officer's Principles of Investigation and Management of Evidence Workshop *PRIME WORKS*

Day One: Monday 27th February 2017 (0830—1700 hours)

Day Two: 15th March 2017 (0830—1700 hours)

Venue: City of West Torrens—165 Sir Donald Bradman Drive Hilton

The Local Government Authorised Persons Association (APA) in conjunction with Workforce Hire Pty Ltd, presents a comprehensive investigation workshop known as **PRIME**. The workshop is presented by a team of nationally qualified investigators and trainers that share almost 200 years of collective investigation experience within SAPOL.

The two day workshop will lead attendees through a series of sessions aimed at providing a set of principles that will support the investigation process. The workshop has a practical focus which will require each participant to demonstrate statement taking and interviewing techniques, evidence gathering and culminating in an active court trial where participants will deliver evidence.

A 12 month investigation support line will be provided to all participants should they require any investigation tips or strategies to assist them within their duties.

An evaluation of the program has already been conducted and its content and overall structure has shown it to be practical and appropriate for APA members.

With the recent introduction of the **Local Nuisance and Litter Control Act, 2016**, and the requirements of Council's Authorised Officers to undertake extensive investigations for breaches within this act, or if you have staff who are required to interview or investigate breaches of any other Legislation, this training is essential for them.

Topics will include:

Role of the investigator

The PEACE Investigation Model.

The principles of Statement Taking.

Statement taking demonstrations.

Statement taking workshop.

Chain of Evidence.

Use of Notes.

Note taking.

The investigation MATRIX.

Principles of Interviewing.

Interviewing workshop.

Presenting evidence theory.

Presenting evidence workshop.

Who Should Attend?

Environmental Health Officers

General Inspectors and Dog Management Officers

Planning Officers

Building Surveyors

Administration & Customer Service Officers

Cost:

APA Members \$850

Non Members \$900

To register go to www.lgapa.com.au